

# The Growing Older, Planning Ahead project

Job Reference: 8008270

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| <b>Job</b>     | <b>Research Assistant</b>   |
| <b>Hours</b>   | <b>6 hours per week.</b> This will be flexible. It could be 6 hours on one day, or 3 hours on two days, or 2 hours on three days.                                 |
| <b>Pay</b>     | <b>£24,846 - £28,370 per year PRO RATA.</b><br>This would be your salary if you worked full-time.<br>You will get paid for 6 hours per week, based on this salary |
| <b>Manager</b> | <b>Professor Irene Tuffrey-Wijne</b>  |

The job will last just over 2 years. It will **start** in January 2021 and **finish** in January 2023.

The job is based at St George's University in **London** (in the St George's Hospital building).

You will also need to travel to other parts of the country sometimes, mostly to **Oxford**. We will pay for your travel tickets.

During coronavirus, you may have to work at home sometimes (via video link).



## What is the GROWING OLDER, PLANNING AHEAD project?



**It is a research study** about people with learning disabilities who live at home with their Mum and Dad.

**We want to find out:** What will happen when Mum and Dad die? Where will they live then?

What helps people with learning disabilities and their families to make a plan for the future?

**We will do 3 things. Each one will take between 6 months and a year.**

1. Meet with people with learning disabilities and families, and ask them about it. We can talk to them on their own (this is called an “interview”) or in a group (this is called a “focus group”).
2. Together with people with learning disabilities and families, we will think about what will help them to “Plan Ahead” for their future.
3. Work with people with learning disabilities and their families to try out the plan.

If we can't meet people in person because of coronavirus, we will meet them by phone or computer.



## The Research Assistant's job

You will do research with people from universities.

You will go to meetings.



You will help to make sure that the study is easy to understand for people with learning disabilities.

You will help us to plan the interviews and focus groups.

You will do some research interviews and focus groups yourself (with help).  
You will find out what people with learning disabilities think about their future.

You will listen to people's stories. Sometimes this may be sad.  
For example, people may talk to you about Mum or Dad dying.



You will help us to think about what people have told us.

You will help us give presentations about the study.



### Support:

We have money to pay for a **support worker** or **PA** if you need this to do the job.



## The person we are looking for

### You can apply for the job if:

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| ✓ | You have a learning disability.  |
| ✓ | You have already done some research before, <b>or</b> you have had some training in doing research.            |
| ✓ | You are good at telling people what you think.   |
| ✓ | You are good at listening to people.   |
| ✓ | You are interested in hearing people's stories about living at home and planning ahead.                        |
| ✓ | You are interested in thinking about what will make things easier for older people with learning disabilities. |
| ✓ | You are willing to hear sad stories (for example, about Mum or Dad dying).                                     |
| ✓ | You are happy to work in London and travel to Oxford.  |
| ✓ | You are happy to use video conferencing.   |
| ✓ | You don't have a criminal record.  |

## How to apply for this job

Download an application form, or ask **Irene Tuffrey-Wijne** to send you the form. Her contact details are below.

You should email your completed application form to: [HR@kingston.ac.uk](mailto:HR@kingston.ac.uk)

Please do this no later than **Wednesday 9<sup>th</sup> December 2020**.

## Do you have questions?



If you have questions about this job, you can telephone or email **Irene Tuffrey-Wijne**.

She is in charge of the project.

**07730 184804**

[I.Tuffrey-Wijne@sgul.kingston.ac.uk](mailto:I.Tuffrey-Wijne@sgul.kingston.ac.uk)

## Interviews

We will look at all the applications that are sent in.

We will choose the people who we think would best fit the job.



If you are chosen, we will invite you to come for an interview.

We will ask you some questions about yourself.

We will ask you to do some tasks with us. You can ask us questions about the job.

At the interview, you will be able to tell us about why you would like the job.

You will be able to show us what you are good at.

You can also tell us what you will need help with, if you got this job.

Please remember that it is OK to need help.



The interview will be on **Wednesday 16<sup>th</sup> December 2020** at **St George's University** in Tooting, London.

We will let you know by 14<sup>th</sup> December if you are invited to the interview or not.

### What about Coronavirus?

We will stick to the rules. There will be social distancing at the interview.

Our plans for the interview may change, depending on Coronavirus restrictions.

If it is not possible for you to attend the interview (for example, because you are self-isolating or worried about Coronavirus, or because we are still in lockdown), we will talk about this with you. We will try to find another way of doing an interview with you.